

Nicholas County Health Department

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NICHOLAS COUNTY BOARD OF HEALTH MINUTES

October 20, 2021

Present:

Robin Brown, Chairman
Christie Chapman, Vice-Chairman
Tim Kirkland, Member
Shauna Shafer, Member
Dr. Mark Wantz, Health Officer
Michelle Underwood, RN

Present by phone:

Teri Harlan, Fayette County Health Dept Administrator

Absent: Linda Hayes, Member

Call to order (3:04 PM) by Robin Brown

Approval of Minutes for the August 12, 2021 meeting: accepted with typo noted and changed.

Motion- Shauna Shafer
2nd Motion- Tim Kirkland
MOTION CARRIED

Financial Report

Audit Review sent to Prosecutor Office.

Can be found on the State Auditor's website, no significant areas noted.

Reconciled up to 9/30/2021

Will need to make sure that report was also sent to the Nicholas County Commission
Financial Report had been presented to T. Harlan/R. Brown by R. Isom (unable to attend meeting). Each board member was given Financial Report and opportunity to review prior to meeting.

T. Harlan requested that moving forward if financial report could include previous year in comparison to current year;

Motion – Christie Chapman
2nd Motion- Tim Kirkland
MOTION CARRIED

NEW BUSINESS

Teri Harlan Fayette County Health Department has entered into part time contract with Nicholas County Health Department for Administrative duties. No time limit has been agreed on.

Elizabeth Radcliffe has resigned as FT Sanitarian and has been replaced by Derek Igo, who is presently in training. Elizabeth has agreed to minimal contract time.

Teri Harlan to explore opportunities with other counties until Derek is fully trained.

Board members discussed and agreed that an additional FT Sanitarian position is needed.

Legislative Update

Teri Harlan discussed SB 12 that passed with a change in writing, basically clarifying the language

SB 2821 to go back to House for 3rd vote, expected to pass

Governor Executive Order retired individuals who have come back during the Covid Pandemic is not limited to the \$20,000 limit. Need to submit names of any employee this can affect.

Director of Nursing

Discussed the employees that are presently within the department which include 1 FT RN, 1 PT RN, 1 PT LPN, 1 LPN graduate.

WVNG has 1 FT RN and 1 other that works 2 days a week doing contact tracing, data entry.

Having weekly Covid 19 Vaccine clinic at Summersville Baptist Church Family Life Center. (Pfizer booster as well as 1st and 2nd doses) will add Moderna as soon as boost shots are approved (expected sometime this week)

Seeing an increase in numbers of vaccines being administered at health dept, attribute to the sharing of available services. Vaccines are given without appointments, walk ins accepted every day of week.

Have started delivering flu shots to businesses within the county, and working with school system to assure their needs for flu vaccines are addressed. We have flu vaccines for all ages available.

Nicholas County remains "red" on the state map; highest in the state with positivity and infection rate; schools that are above the 10% quarantine number wear a mask the next week in school; these numbers are determined by the NCBOE; Nicholas County does not have a universal mask mandate as do surrounding counties; communication between school health nurse and health department daily for quarantine and exposure. NCBOE has employed 2 contact tracers which will assist in the contact tracing of school exposures.

Nicholas County has had 18 deaths since August 1, 2021. Several remain hospitalized.

All nursing staff are wearing complete scrub uniforms or NCHD logo shirts. Has been well accepted in community.

OLD BUSINESS

Purchase of Vehicles. Notice for bids have been posted. Have suggested something larger than Jeep Liberties. Last day for bids postmarked October 31 2021.

Motion to enter Tim Kirkland

2nd Motion to enter Christie Chapman

Executive Session 4:10 pm

Executive Session end 4:15pm and return to regular session.

Motion by T. Kirkland to hire Michelle Underwood in the position of Director of Nursing

2nd Motion made by Shauna Shafer

Motion Passed

Position accepted by Michelle Underwood, RN


Motion to adjourn 1625

Next meeting will be December 1, 2021 @ 1:00pm

Approved by:



Robin Brown, Chairman



Dr. Mark Wantz, Health Officer