



Nicholas County Health Department

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NICHOLAS COUNTY BOARD OF HEALTH MEETING MINUTES

March 17, 2021

Present: Robin Brown, Board Chair
Christie Chapman, Board Vice-Chair
Timothy Kirkland
Shauna Shafer
Linda Hayes
Dr. Mark Wantz, Health Officer
Kelly Amick, Administrator
Ronald Isom

Call to order – Robin Brown

Motion to accept November 12, 2020 minutes made by Linda Hayes, seconded by Christie Chapman.
Motion carried

Environmental report – We're behind because Beth has had to help in the office with Covid encounter tracing. Curt will be back next week, but there is a need for another Sanitarian to help Beth. The State is allowing delays for inspections because of the Covid emergency.

Karen Tully is helping with Covid disaster response and the National Guard has been helping.

Beth asked for permission to increase fees for permits by \$25.00. Examples are Septic, B&B/Campgrounds, Hotel/Motel, Food, etc.

Beth said the permits are paid once a year and once the Board has approved the increase public notices have to be made on the website and at the Courthouse for a 30 day comment period before any change can take effect. Linda Hayes made a motion to postpone action until the May, 2021 meeting. There was Board consensus to wait until the May meeting to address this item again.

Nursing report-400 doses of flu vaccine have been administered and there are 100 doses left. We haven't been paid by Blue Cross/Blue Shield for 2020 in the amount of \$1,600. Family Planning-we have suspended work on the restart of the program for 6 months.

Covid positive cases have gone from 132 cases in October, 2020 to 1281 now. 300 kids are in quarantine. The total deaths stands at 17—3 recent ones. The death of a former Board member, Joe Young was Covid related. There are 16 positive active cases in the Nicholas County schools at 5 schools

and 1 church has cases. There is one in a recovery group. The quarantine period options for kids are 14 days or 10 days after exposure without having test and 7 days with a negative test. The School Board supports the 14 day option. There have been weekly clinics for vaccinations. 4500 vaccines have been administered in Nicholas County for a 37.3% participation of the population. TB cases stands at three--one active, one has now tested negative and there is 1 latent case.

Financial—Ron Isom and Diana Sears are helping out as a part-time temporary employees until a permanent employee can be found and trained. There was an outstanding deposit from fiscal year 2020 in the amount of \$973. There was a transfer from the First Community bank in the amount of \$1,025 to close out the old account that hasn't been traced down yet and we are working with the Sheriff's Office to track it down. The payroll liabilities have been entered in the accounting system with automatic posting with no monitoring of the amounts versus actual payments. These have to be traced down and adjustments are required to get the Balance Sheet cash account amounts to correspond to the bank statements. There is a financial audit to start soon for fiscal year 2019-2020.

There is a request for payment of compensatory time for employees that haven't been able to use it because of the Covid emergency and to approve payment of overtime when worked. Linda Hayes moved to allow payment of compensatory time. Shauna Shafer seconded with the motion passing.

New Business—Need to hire a Sanitarian. Kelly said she may be able to get a part-time person. Shauna Shafer moved to hire a Sanitarian. Timothy Kirkland seconded. The motion passed.

There was discussion of the County Commission changes because of SB-12.

Need a motion to remove Debra Jackson, Rodney Boyce, and Marsha Bailes from the First Community Bank safety deposit box signature list. Timothy Kirkland move to approve the change. Christie Chapman seconded. The motion passed.

Need a motion to add Kelly Amick, Ron Isom, and Elizabeth Ratliff to the First Community safety deposit box signature list. Timothy Kirkland moved to approve the change. Christie Chapman seconded. The motion passed.

Next Meeting: May 12th at 3:30pm

Adjourned at 4:36pm



Robin Brown, Board Chair



Dr. Mark Wantz, Health Officer