



## **Nicholas County Health Department**

One Stevens Road, Suite 201, Summersville, WV 26651

Telephone: (304) 872-5329 – Fax: (304) 872-5362

[www.nicholashealthwv.com](http://www.nicholashealthwv.com)

Nicholas County Board of Health Meeting

January 18, 2017 – 3:00PM

NCHD Conference Room

### MINUTES

*Present:*

Joseph Hoffman, Chair

Christina Chapman

Linda Hayes

Dr. Mark Wantz, MD, Health Officer

Rodney Boyce, NCHD Administrator

Marsha Bailes, NCHD Director of Nursing

Debra Jackson, NCHD Financial Officer

*Absent:*

Robin Brown, Vice-Chair

Elizabeth Morris

*Guest Speaker:*

Cheryl Jackson, Regional Tobacco Prevention Coordinator

Call to Order – Joseph Hoffman called the meeting order at 3:00PM

Guest Speaker – Cheryl Jackson presented a tobacco prevention update including:

- February 19-25, 2017 Through with Chew Week
- February 20, 2017 Great American Spit Out
- The Statewide Tobacco Prevention Coalition conference calls will be on a weekly basis throughout the West Virginia legislative session with the first call scheduled for February 8, 2017.
- Recap of 2016 tobacco related legislation and a brief forecast of expectations for the 2017 legislative session.
- Tobacco Free Day at the Capitol is Monday, April 3, 2017.
- Five Nicholas County residents were registered for WV QuitLine services in December 2016.
- Nicholas County Tobacco-Free Coalition is struggling to meet. Funding may be requested for tobacco prevention work, but that funding must be requested by the coalition for community-based initiatives.

Meeting Minutes – Mr. Hoffman entertained a motion to approve the September 21, 2016 Board of Health meeting minutes. Mrs. Hayes made a motion for approval, and Ms. Chapman seconded the motion. The vote was unanimous in favor of the motion. Motion carried.

## Environmental

### *New Business*

There are twenty outstanding routine environmental health inspections which is an improvement from the sixty-six reported in September 2016, and there are thirty open environmental nuisance complaints compared to the forty reported in September 2016.

Reports were given regarding outstanding problems with two manufactured home communities in Mt. Nebo and Richwood.

Additionally, Camden Family Health asked to reduce the design flow for an onsite sewage disposal system installed for their new clinic in Nettie. A change in administration at the clinic caused a review of anticipated patient flow. The health department has completed the permitting and installation per the original application. Any further appeals for reduction will need to be directed through the West Virginia Department of Environmental Protection who is responsible for additional commercial permitting. There is no financial loss for the health department resulting from their appeal process.

## Nursing

### *Old Business*

The five hundred doses of agency purchased influenza vaccine had been administered with private pay and insurance reimbursement totals of \$14,803. There were some insurance invoices outstanding.

### *New Business*

The agency received an additional thirty-five doses of shingles vaccine. Those doses are available to the uninsured and the underinsured for an administration fee of \$25. Availability of the vaccine is advertised through the local newspaper and on social media.

The Summerville National Guard Armory is open to the community for indoor walking on Wednesdays, 9:00AM – 6:30PM weekly. Clinical staff is attending for a few hours weekly to monitor walker's vital health indicators and distribute educational materials.

The health department is scheduling an active shooter training; this training is shared with Seneca Health Services staff.

Administration

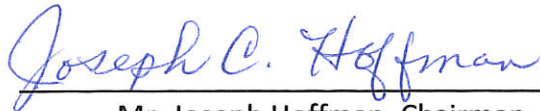
*New Business*

Brief biographic sketches were presented for Health and Human Services Secretary Nominee, Tom Price, and newly appointed West Virginia Secretary of Health and Human Resources, Bill Crouch. An extended discussion regarding repeal of the Affordable Care Act, West Virginia state budgetary issues, possible restructuring of local public health service delivery, and anticipated legislation of the 2017 state legislative session followed.

Financial

The attached financial report was presented. Mr. Hoffman entertained a motion for approval. Ms. Chapman made a motion to approve, and Mrs. Hayes seconded the motion. The vote was unanimous in the affirmative. Motion carried.

Adjournment - Meeting adjourned at 3:51PM

  
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Mr. Joseph Hoffman, Chairman

  
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Dr. Mark Wantz, MD, Health Officer

**NICHOLAS COUNTY BOARD OF HEALTH MEETING**  
**Wednesday, January 25, 2017**

25-Jan-17

**TOTAL BANK BALANCE**

REG CHECKING	\$	100,136.44	
INV CHECKING	\$	857,131.38	
CD	\$	210,000.00	

**TOTAL BANK BALANCE**     \$                    **1,167,267.82**

	JULY-DEC 2016		BUDGETED		DIFFERENCE
TOTAL INV CKG INT	\$ 945.98				
TOTAL CD INT	\$ 452.74				
<b>TOTAL INTEREST</b>	<b>\$ 1,398.72</b>	<b>\$</b>	2,500.00	<b>\$</b>	<b>(1,101.28)</b>
REBATES	\$ 346.87	\$	500.00	\$	(153.13)
REFUNDS, MISC	\$ 487.40	\$	-	\$	487.40
	\$ 834.27				
<b>UNRECONCILED</b>					
TOTAL DEPOSITS	\$ 171,230.19	\$	354,731.00	\$	(183,500.81)
TOTAL PAYROLL EXP	\$ 133,956.61	\$	260,266.00	\$	(126,309.39)
TOTAL OPERATING EXP	\$ 53,324.67	\$	89,153.00	\$	(35,828.33)
TOTAL EXPENSES	\$ 187,281.28	\$	349,419.00	\$	(162,137.72)