

# *Nicholas County Health Department*

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## **Nicholas County Board of Health Meeting - Conference Room Special Meeting April 1, 2015 – 10:30a.m.**

### **Minutes**

#### *Present:*

Joseph Hoffman, Chair  
Robin Brown, Vice-Chair  
Christina Chapman, Member by telephone conference  
Elizabeth Morris, Member by telephone conference  
Dana Thomas, Member  
Rodney Boyce, NCHD Administrator  
Marsha Bailes, NCHD Director of Nursing  
Debra Jackson, NCHD Account Tech

#### *Absent:*

Dr. Mark Wantz, MD, Health Officer

**Call to order- Joseph Hoffman, Chairperson**– Mr. Hoffman called the meeting to order at approximately 10:30a.m.

### **Old Business**

#### **Administration – Rodney Boyce**

- **Funding Reductions & Planning** (*Possible motion and vote regarding operational plans presented*) - Rodney Boyce suggested that the Board consider going into executive session as the discussion would involve personal information of Nicholas County Health Department personnel. Dana Thomas made the motion to go to executive session at 10:35a.m. Robin Brown seconded. Motion carried.

Robin Brown made the motion to return to open session at 11:00a.m. The motion was seconded by Dana Thomas. Motion carried

Discussion in executive session was regarding the lack of funding and the inability to fund all expenses or salaries for the upcoming fiscal year 2016. The Board made their decision based on several options and suggestions proposed by the administration of Nicholas County Health Department presented in the March 25, 2015 regular meeting. Any final decision was based on the least impact to the public health service availability to Nicholas County. Robin Brown made the motion to lay off the Sanitarian 2's position at the end of day June 30, 2015. Elizabeth Morris seconded. Board Members and Administration questioned the specific wording of the motion. Elizabeth Morris

withdrew her second of Robin Brown's motion. Robin Brown withdrew her motion. Robin Brown made the motion to lay off the most recently hired Sanitarian 2 position at the end of the day June 30, 2015. Elizabeth Morris seconded. Motion carried. Elizabeth Morris said to convey the message to the person affected by this decision that alternative options to the expected financial situation will be explored. All Board members support this assertion.

- **Adjourn** – Dana Thomas made the motion to adjourn. Robin Brown seconded. Motion carried.
- **Next scheduled meeting May 4, 2015 3pm (Monday)**

  
Joseph Hoffman, Chairman

  
Dr. Mark Wantz, Health Officer