

Nicholas County Health Department

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Nicholas County Board of Health Meeting - Conference Room

March 18, 2015 3 p.m.

Rescheduled to March 25, 2015 10 a.m.

Minutes

Present:

Joseph Hoffman, Chair
Robin Brown, Vice-Chair
Elizabeth Morris, Member by telephone conference
Dana Thomas, Member
Dr. Mark Wantz, MD, Health Officer
Rodney Boyce, NCHD Administrator
Marsha Bailes, NCHD Director of Nursing
Debra Jackson, NCHD Account Tech

Absent:

Christina Chapman, Member

Call to order- Joseph Hoffman

Regional Tobacco Prevention Coordinator – Update – Karen Larson reported to the board concerning the tobacco related results of the last legislative session. Three different bills were introduced that if passed would have reversed recent advances in smoke-free workplace regulations across the state. HB2646, HB2208 and SB109 were narrowly defeated. The most vocal lobbying originated from the gaming industry. She further reported regarding her recent work in area schools providing presentations, and attendance at the Home and Garden Show where she spoke to hundreds of people the dangers of second hand smoke and smoking.

Approval of January 26, 2015 Minutes – Robin Brown made a motion to approve the January 26 minutes. Dana Thomas seconded. Motion carried.

Old Business

Nursing – Marsha Bailes, RN DON

- **Kentucky Policies/Preventive Services** – Marsha Bailes reported that the Preventive Service workgroup is moving forward. WV Medicaid is willing to work with the health departments, but a policy providing for local public health delivery of preventative services from the Bureau for Public Health is required. The workgroup is developing a fee structure, and hope to have the services in place between September 2015 and January 2016.
- **Family Planning/BCCSP** – *Report on program closure and clarification on previous wording of previous motion/vote.* – Marsha Bailes needed corrective language on the motion from the previous meeting to discontinue the Family Planning services. The motion needed to

state that the last clinic will be held on February 23rd with non-clinic nursing services continuing through June 15th. The state Family Planning program is allowing pregnancy tests, prescriptions, and birth control distribution through the end of June. Robin Brown made a motion to amend the previous motion to add the two sentences needed. Dana Thomas seconded. Motion carried.

Marsha Bailes also needs a motion to discontinue BCCSP as of February 23rd and end services as of June 30th; because, this program is separate from the Family Planning program. Dana Thomas made a motion that BCCSP program was discontinued February 23rd with services ending June 30, 2015. Robin Brown seconded. Motion carried.

Administration – Rodney Boyce, RS ADM

- **Policies & Procedures** – Rodney Boyce stated that there are no policies for review at this time.
- **Proposed Clinical Administration Fee** – *Response to public comment* – The proposed clinical fee approved during the last meeting did not receive any public comments. With permission of the board the health department would like to submit the proposal to the state for approval. Mr. Hoffman verified a motion is needed. Dr. Mark Wantz confirmed what the fee was for. Robin Brown verified the type of motion needed. Dana Thomas made the motion that the board allows Rodney Boyce submit to the State Health Department the change in vaccine administration and routine PPD testing to include the new fee. Robin Brown seconded. Motion carried.
- **Legislative Updates** – In addition to what Karen Larson mentioned there were four bills passed that are of concern to public health. SB304 relating to Farmer's Market requires statewide permit. Permits would be issued in the home county of the vendor. The home county would collect permit fees only. Required inspections by other counties will be an unfunded mandate. There is a concern that this bill moves the state closer to universal permitting which would take fees entirely out of the local health departments. The Association of Local Health Departments has requested a veto from the governor and the Bureau for Local Health has supported that request. SB60 passed with no opposition from local health or the Bureau. The bill requires all foodservice workers cards to be standardized through the Bureau. All cards will be three-year cards, and local health departments have the option of charging an additional fee for a statewide card. This law could go into effect as early as May which means that the health department may look at changing our fee. Mr. Boyce deferred discussion of a compulsory immunization law to Marsha Bailes. The medical exemption process has fallen to the local health officer under the current law, but with the new legislation, those exemptions will now go to the state for approval. Dr. Mark Wantz added that it is his understanding that if someone wants an exemption for having immunization for their children, that previously a parent could get the granted by the local health officer by using state guidelines, but now those applications will go to the state health officer. This is to assure a standardization of guidelines. Marsha Bailes continued that the bill details the specific required childhood immunizations rather

than a blanket for all immunizations. Rodney Boyce stated that this aspect weakens the bill as previous the immunizations were detailed in a rule which is much more altered to meet current medical recommendations. Next, the raw milk/herd sharing bill passed. Local health has asked for a veto on this bill. Dr. Mark Wantz states the main concern will be people will be selling raw milk without pasteurization. There was much discussion regarding consequences resulting from this bill passing. Finally, a bill that eliminates the required school age tuberculosis testing for board of education and transfer students passed. The bill no longer requires that out of state transfer students or new board of education employees be tested unless risk factors are identified. Robin Brown questioned the benefit of this. Marsha says there were not enough positive tests results found to justify the expense of testing. Dr. Mark Wantz says it is called Evidence Based Risk Versus Cost Analysis which basically means that if only one life was saved out of many tests that life is not worth the expense of the program. Robin Brown questioned that there had to be some positive results, but Mrs. Bailes explained that there had been only a couple during her years of service with the health department. Dana Thomas questioned the process of the exemption of immunizations and elimination of tuberculosis testing. Marsha explained that the Board of Education nurses will be trained in assessing transfer students and new employees. Those with identified risk factors will be sent to the health department for testing.

- **Division of Personnel** – Rodney Boyce updated the board on the status of the required supervisors' trainings. He has completed, Marsha Bailes has one more class, and Dr. Mark Wantz has completed one class he has nine more hours of training to complete.
- **Public Health Impact Taskforce** – Rodney Boyce explained that last year Dr. Rahul Gupta was appointed to be the Commissioner of Bureau of Public Health, and code requires the commissioner create a plan for the public health system in West Virginia. Dr. Gupta has formed a task force to propose a plan for the legislature, and the first meeting will be in April in Charleston. It will consist of thirds; local health, bureau of public health and outside partners. The entire system will be looked at for efficiencies, funding sources, and deficiencies. Rodney shared the list of members with the board members. He also shared the outside co-facilitator for these meetings will be Dr. Deb Koester with West Virginia Local Health Inc. The meetings will be held monthly for a period of six to eight months with each meeting lasting approximately four hours. Dr. Mark Wantz stated that the outcome anticipated is regionalization for local health departments. Rodney replied that is the likelihood, but that local health members hope to retain local control while working more toward better services. Robin Brown stated that regionalization does not usually work; people in the area of the regional office receive the service, but those further away from the regional office do not. Rodney Boyce stated that it is recognized that local health has weaknesses, but the local delegation intends to stand firm in trying to retain local control. Mr. Hoffman offered that this is not the first time regionalization has been proposed.

Dr. Mark Wantz requested prior to beginning the next item if there were no objection he would like to pause for a word of prayer for wisdom. Robin Brown requested it be extended to the county as well.

- **Funding Reductions & Planning** (*Possible motion and vote regarding operational plans presented*) – Rodney Boyce suggested going to executive session under WV Code Section 69A-4B-2. Robin Brown made the motion to go into executive session at 10:45am. Dana Thomas seconded. Motion carried.

During the executive session many options were reviewed and discussed as to which option of reduction of staff would be best for the agency and the employees. The quality of service being delivered to the county is a concern. Expenses have been reduced and staff has been searching for many ways to cut costs. Reduction of staff is the last resort most definitely.

Dana Thomas made the motion to come out of executive session at 11:53 a.m. Robin seconded. Motion carried. Elizabeth Morris made the motion to table the decision regarding the option to reduce staff until the members have had time to study the options more, and Rodney Boyce discusses with surrounding counties regarding the potential of contract work for sanitarians. Mrs. Morris suggested reconvening during the first full week of April. Dana Thomas seconded. Motion carried.

New Business

Nursing

- Flu Vaccine - Marsha Bailes explained that it is time to order flu vaccine. As of March 24th, 2015, the total revenue received for the 2014 vaccine purchased through insurances and private pay is \$14,967 and the total expenses was \$9,722. She has found out the company will buy back minimal leftover vaccine. Profit after expenses is \$5,400. Mrs. Bailes needed approval from the board to purchase vaccine for the 2015 season. Dana Thomas made the motion to purchase flu vaccine at the same quantity of the last year. Marsha Bailes stated that was 600 doses. Robin Brown seconded. Motion carried.

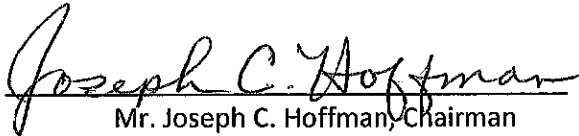
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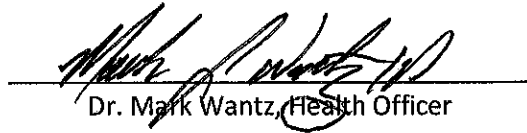
- Inspections & Complaints - Rodney Boyce reported inspections were close to being caught up just with just eighteen due. There are twenty-two open complaints. The one cheater on the smoking ordinance that was reported has been caught once; if they are caught two more times, charges will be filed for all three counts.

Financial

- Financial Reports (*Possible motion and vote regarding approval of financial statements.*) – Debra Jackson explained that the monthly reports are not prepared because of budgeting work. She stated that the bank balances as of March 25, 2015 were: regular checking and investment accounts totaling \$817,234.56 and with the Certificate of Deposit is \$225,000 totaling \$1,042,234.56. She also reported that she is trying to find better rate for at the least the certificate of deposit for the coming term.

Adjourn – Next meeting scheduled May 20, 2015 (Wednesday) – Dr. Mark is unable to attend May 20th, it was decided next meeting will be May 4, 2015 3p.m.(Monday)


Mr. Joseph C. Hoffman, Chairman


Dr. Mark Wantz, Health Officer

