



Nicholas County Health Department

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www.nicholashealthwv.com

Nicholas County Board of Health Meeting November 14, 2018 -3pm- NCHD Conference Room AGENDA

Mr. Joseph Hoffman, Board Chair
Robin Brown, Board Vice-Chair
Christina Chapman, Board Member
Linda Hayes, Board Member
Tim Kirkland, Board Member

Dr. Mark Wantz, Health Officer
Marsha Bailes, DON, Administrator
Debra Jackson, Financial Officer

Call to Order

Meeting Minutes – August 8 & October 15 (*motion to approve minutes*)

Environmental

New Business:

- Inspections & Complaints

Old Business:

- Hepatitis A
- Flu
- Clay County Health Dept. contract nurse

Financial

New Business:

- Financial report (Possible motion and vote)

Administration

Old Business:

- Department of Personnel
- Quickbook training
- Hiring Process
- Bank Change
- Audit – Carolyn Gandee (after the new business)

New Business:

- Seneca renting rooms

Next Meeting

February 20, 2019 3 p.m.

Adjourn –